

JOB VACANCY SURVEY-SECOND QUARTER 2013
DATA FIELD DESCRIPTIONS

Data Field Title	Data Description
	Employer was asked the number of Job Openings?
Job Vacancies	Number of Job Vacancy Openings
Job Vacancy Rate	Calculated by dividing the total number of job vacancies by the total number employed in the industry
	Employer was asked the if the Job Vacancy Position was Full-Time or Part-Time
Full-Time Job Vacancies	Number of Full-Time Job Vacancies as opposed to Part-Time Job Vacancies
	Employer was asked if the Job Vacancy Opening was Permanent or Temporary
Permanent Job Vacancies	Number of Permanent Vacancies as opposed to Temporary Vacancies
	Employer was asked how Long has this position been vacant?
Job Vacancies Less than 30 Days	Number of Job Vacancy Openings that are posted for less than 30 days
Job Vacancies from 30-59 Days	Number of Job Vacancy Openings that are posted from 30-59 days
Job Vacancies more than 60 Days	Number of Job Vacancy Openings that are posted for more than 60 days
Vacancies Always Hiring	Number of Job Vacancies that are constantly recruited/always hiring
Vacancy Time Not Specified	Employer did not specify how long the job vacancy lasted
	Employer was asked what the minimum Education Level is Required?
No Education Required	Number of Job Vacancies that did not require any education level
High School or GED Required	Number of Job Vacancies that require a High School or GED Education Level
Vocational/Technical Training Required	Number of Job Vacancies that require a Vocational/Technical Education Level such as an education that prepares people for specific trades.
Associates Degree Required	Number of Job Vacancies that require an Associates Degree for an Education Level
Bachelors Degree Required	Number of Job Vacancies that require a Bachelors Degree for an Education Level
Advanced Degree Required	Number of Job Vacancies that require a Masters Degree or higher for an Education Level
Education Not Specified	Employer did not specify the Education Level
	Employer was asked if a License or Certification required?
License\Certification Required	Number of Job Vacancies that required a License or Certification
No License\Certification Required	Number of Job Vacancies that did not require a License or Certification
License\Certification Not Specified	Employer did not specify whether a License or Certification were required
	Employer was asked how much Work Experience is required for the position?
No Experience Required	Number of Job Vacancies where no work experience is required
Some Work Experience Required	Number of Job Vacancies where some work experience is required
Work Experience Related to Position	Number of Job Vacancies where work experience is related to the position
Work Experience Not Specified	Employer did not specify whether work experience is required or not required
	Employer was asked what Benefits are offered for the position?
Insurance Offered	Number of Job Vacancies where a Health\Eye Insurance Benefit is offered by the employer
Sick Leave Offered	Number of Job Vacancies where a Sick Leave Benefit is offered by the employer
Vacation Offered	Number of Job Vacancies where a Vacation Benefit is offered by the employer
Retirement Offered	Number of Job Vacancies where a Retirement Savings Plan Benefit is offered by the employer
No Benefits Offered	Number of Job Vacancies where No Benefits were offered by the employer
Benefits Not Specified	Employer did not specify whether Benefits were offered for the Job Vacancy Position